

FORM C

(please write clearly in capital letters)

**REQUEST FOR DOCUMENTS’
REFINEMENT**

Academical Year**2019/20**.....

To the Italian Representative in.....**CONSULATE OF ITALY**.....

(Please indicate the Italian Representative that is competent for the country in which the qualification diploma has been issued or where the school was attended)

The Undersigned: Last Name (max2):

.....**AHMED**.....

(married women should write their birth name)

First Name

(max2):.....**MUNIR**.....

Date of Birth....**00TH MAY, 1993**...Place of Birth.....**QUETTA**.....**PAKISTAN** **PAKISTANI**.

(Town) (Country) (Current Nationality)

Residing in Italy in.....**N/A**.....

(Road and Home Number) (Town and Postal Code) (Phone Number)

Wishing to apply for: 1st year /shortening of the First Cycle/ Second Cycle Degree Course in
(please strike the wrong words out)

“.....**MASTER’S DEGREE IN BUSINESS MANAGEMENT**.....”

At the University of.....**SAPIENZA UNIVERSITY OF ROME**.....

(please specify the precise name of the University)

Asks

The following original documents, along with their translation:

- Qualification diploma / certificate of last year attendance of Upper Secondary-School:

(please strike the wrong words out)

“.....**HIGHER SECONDARY SCHOOL CERTIFICATE**.....”

(please specify the precise title)

- Post-secondary qualification awarded in a non-university higher education institute, provided that the global secondary school attendance lasted at least 12 years

(please specify the precise title)

“.....**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**.....”

- Certification, released by the competent academic authority, stating which exams were passed and describing their programmes and also

..... **SECONDARY SCHOOL CERTIFICATE (SCIENCE GROUP)**

..... **HIGHER SECONDARY SCHOOL CERTIFICATE (PRE-ENGINEERING GROUP)**.....

..... **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**.....

(please indicate any other document which the completion is asked for)

to be provided with the following refinement's documents:

1) Consular Legalization, **LEGALIZATION OF EDUCATIONAL DOCUMENTS**

2) Declaration of Value in its Country, in order to enrol (in Italy) in the First Cycle/ Second Cycle Degree Course in

.....**DECLARATION OF VALUE (DOV) CERTIFICATE**.....,

3) possible confirmation of the translation (compulsory document for translations that are issued by Italians Courts or by the Representatives in Italy of the Country which the document is referred to).

The Undersigned
(please strike the wrong words out)

WETHER will collect the documents personally or by means of

.....
(last name and name) (date of birth) (document)

OR (for people residing in Italy) asks to be sent the original documents back - when already refined - to his/her address in Italy

.....
(Date)

.....
(Signature)